

LSWA Youth Advisory Committee

December 2, 2021

Welcome!

Please enter your Name, Title and Agency in the chat box
so we know you're here. 😊



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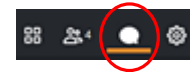
Virtual Meeting Housekeeping



PLEASE MUTE YOUR MICROPHONE
Unless you're speaking, to avoid unnecessary feedback.



SHARE YOUR NAME AND ORGANIZATION IN THE CHAT BOX



During the initial start – please get to know other committee members!



PLEASE INTRODUCE YOURSELF WHEN SPEAKING

For the benefit of those participating by phone.



USE CHAT FUNCTION FOR QUESTIONS

Staff will be monitoring and will make sure it gets addressed.



AGENDA

- ❖ Welcome and LSWA Updates
 - LSWA Youth Committee Members
 - Introduction of new LSWA Youth Program Coordinator
- ❖ Out-of-School Youth Program
 - Shelly Brown – RFP Solicitation
 - Q & A
- ❖ Network Updates from Attendees
 - Agency updates and announcements
- ❖ Meeting Schedule
 - March 3, 2022
 - June 2, 2022
 - September 1, 2022
 - December 1, 2022
- ❖ Adjourn

Youth Committee Members

Member Name	Affiliation	Email
Denean Jones-Ward (<i>Chair</i>)	Wor-Wic Community College	djones-ward@worwic.edu
Ivy Wells (<i>Incoming Chair</i>)	Town of Berlin	iwells@berlinmd.gov
Heather Mahler (<i>Vice-Chair</i>)	Community Foundation of the Eastern Shore	hmahler@cfes.org
Jennifer Bertrand	Somerset County Local Management Board	jbertrand@sclmb.org
Michelle Bradley	Town of Hebron	michelleneal0720@gmail.com
Alicia Dennis	MD Dept. of Labor	alicia.dennis@maryland.gov
Anthony Dickerson	Christian Shelter, Inc.	adickerson@christianshelter.org
Erica Jackson	Wicomico County Board of Education	erjackson@wcboe.org
Angela Paris	Worcester County Public Schools	ARParis@worcesterk12.org
Heather Necessary	Somerset County Public Schools	hnecessary@somerset.k12.md.us



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Out-of-School Youth Program

Request for Proposal
PY22 – PY 25



General Information

- * LSWA is a designated Local Workforce Development Area under the Workforce Innovation and Opportunities Act (WIOA)
- * Purpose of this RFP



Competitive Bid Process

- * Costs incurred in the preparation of proposals
- * Site visits
- * RFP does not constitute a commitment for funding.
- * Contract negotiations
- * TCC/LSWA Rights



Out-of-School (OSY) Youth Program

- * Purpose of the Out-of-School (OSY) Youth program
- * Funding
- * Sub-grant recipients



Proposal Conditions

- * Proposal conditions
 - * Service to counties
 - * Contract negotiations
 - * Sub-recipient Handbook
 - * Selections are final

Proposal Preparation

- * Proposals should be prepared:
 - * In MS Word,
 - * 12-point font,
 - * double-spaced,
 - * one sided only,
 - * not bound,
 - * Pages numbered
- * All attachment identified must be included
- * Other attachments referenced included in order of reference



Proposal Preparation

- * All sections must provide adequate responses
- * Send one original, three copies and one electronic copy
- * Signed original proposal

Eligibility

An eligible out-of-school youth is an individual who is:

- * A US citizen or authorized to work in the United States;
- * Has met military Selective Service registration requirements (as applicable);
- * And is one or more of the following...



Eligibility

- * A school dropout
- * Within age of compulsory attendance, but has not attended for at least the most recent complete school year calendar quarter.
- * Has a HS diploma or equivalent AND is
 - * Low income AND is
 - * Basic skills deficient or ELL
- * Involved in juvenile or adult justice system
- * Homeless, runaway, foster care, SS eligible or in out of home placement.
- * Pregnant or parenting
- * Has a disability
- * Low income & requires additional assistance





WIOA Program Elements

1. Tutoring
2. Alternative Secondary School Services
3. Paid and Unpaid Experience
4. Occupational Skills Training
5. Leadership Development
6. Education Offered in the same context as Workforce preparation
7. Supportive Service
8. Adult Mentoring
9. Follow- Up Services (12 months after exit)
10. Comprehensive Guidance and Counseling
11. Financial Literacy
12. Entrepreneurial Skills Training
13. Services that provide Labor Market and employment information
14. Activities that help youth prepare for transition to post-secondary education and training

Performance Measures

WIOA Youth Measures

Locally negotiated performance Measures

1	Youth education and employment rate 2nd quarter after exit;	71%
2	Youth education and employment rate 4th quarter after exit;	64%
3	Median earnings 2nd quarter after exit;	\$3,410
4	Credential Attainment Rate;	62%
5	Measurable Skills Gains; and	48%
6	Effectiveness in Serving Employers.	Baseline



Other Solicitation Information

- * Demonstrate quality, cost effective training programs that result in:
 - * high placement rates,
 - * increased wages,
 - * long term job retention,
 - * credential attainment
- * Partnerships and collaborations
- * Consortiums
- * In-kind contributions or leveraging other funding sources

Procedures & Process

Contract Details

- * Contract negotiations
- * Contract Terms
- * Contract Extensions
- * Governing Law
- * Termination
- * No obligation by the Federal Government
- * Conflict of Interest information





Evaluation Process

- * Proposal Review
- * Proposal Requirements
- * Proposal narrative
 - * Demonstrated ability
 - * Program infrastructure
 - * Program Design
 - * Partnerships



RFP Checklist

- ✓ *Proposal Coversheet (Attachment A)*
- ✓ *Project Narrative*
- ✓ *Budget Summary (Attachment B)*
- ✓ *Staff Budget with Position Description (Attachment C)*
- ✓ *Performance Projections (Attachment D)*
- ✓ *Letter of Support*
- ✓ *Conflict of Interest Disclosure (Attachment E)*
- ✓ *Copy of agency's most recently completed independent audit*

Proposal Submission

Proposal(s) must be submitted to:

Tri-County Council – Attention: Procurement Officer

31901 Tri-County Way, Suite 201

Salisbury, Maryland 21804

procurement@tcclesmd.org

- * In order to be considered for funding beginning October 1, 2022, proposals MUST be received in office by August 5, 2022, no later than 12 p.m. at the above address. Proposals received after this deadline will not be considered for funding for PY22. Proposals will be date and time stamped. Receipts are available upon request.





RFP Timeline

Out-of-School Youth RFP Timeline

July 11, 2022	Release of RFP
July 22, 2022	Deadline to submit questions via website
August 5, 2022	Proposal deadline 12 pm
Aug 5-Aug 12, 2022	Scheduled site visits for qualified respondents
October 1, 2022	Award info posted on website/Contract year begins



Helpful Links/Questions

Contact Procurement Electronically

To ensure a fair competitive process, all questions related to the RFP must be submitted in writing, electronically, to procurement@tcclesmd.org. Written questions will be accepted through 4:00 p.m. on July 22, 2022. Written responses to questions will be posted on the <https://tcclesmd.org>. It is the respondent's responsibility to check the website on a regular basis for updates.

Q & A



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Agency Updates

It's your turn **to speak**





Meeting Schedule

- * March 3, 2022
- * June 2, 2022
- * September 1, 2022
- * December 1, 2022



LSWA Youth Program Staff

Sherri Sigrist – Youth Program Manager

ssigrist@lswa.org

Shannon Alexander - Youth Data Systems Specialist

salexander@lswa.org

Niccole Oliver – Youth Program Coordinator

noliver@lswa.org

Shelly Brown – Deputy Director

sbrown@lswa.org

(410) 341-3835



Questions?



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Thank you!
See you March 3rd!