



Serving as the workforce development board for the Lower Shore of Maryland

POLICY: ASSESSMENT

Purpose

To describe the requirements for Math and Reading assessment testing for Adult and Dislocated Worker training services.

Policy

In support of the process of evaluating the needs of applicants for Adult and Dislocated Worker training services, individuals must participate in both math and reading assessments.

Lower Shore Workforce Alliance provides onsite Math and Reading assessments through Comprehensive Adult Student Assessment Systems (CASAS) eTests.

In order to avoid “over-testing” and to reduce the assessment burden on applicants, individuals may provide results of another recent standardized test to replace the need to take the CASAS test through LSWA. For instance:

- An academic entrance exam for the training institution (example: Accuplacer through Wor-Wic Community College);
- A basic skills assessment administered by another partner (example: CASAS or TABE test administered by a WIOA partner program).

Test results should not be older than two years and will be accepted at the discretion of the case manager.

An individual with an Associate’s Degree or higher may also be excused from the CASAS test once proof of degree completion is provided.

Policy Approval Date: March 14, 2018

Policy Status: Active

“Providing workforce policy, planning and oversight for the Lower Shore of Maryland”

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